Welcome to Aalborg University

campus Copenhagen

Master’s Programme in Tourism

2020 - 2022
Dear Tourism Students,

We would like to welcome you to the Tourism Master’s program at Aalborg University, campus Copenhagen starting in September, 2020. We meet up for a joint Study Start at the Copenhagen Campus at: A.C. Meyers Vænge 15, 2450 Copenhagen SV on Tuesday September 1st, 2020 https://www.newstudents.aau.dk/masters-cph/information/arrival-welcome/ 

PLEASE NOTE: An introductory day for international students only will take place Monday on 31st August, 2020 IT IS COMPULSARY FOR INTERNATIONAL STUDENTS TO ATTEND ON THIS DAY! https://www.newstudents.aau.dk/masters-cph/information/arrival-welcome/ Attached is a link to fill in for acquiring a CPR-number, which you need in order to live in Denmark. https://www.newstudents.aau.dk/masters-cph/information/residence-cpr/ Please also see the Survival guide for International students http://danskestuderende.com/fileadmin/Survival_Guide_2020.pdf

We will be providing you with more detailed information on the study and the campus before semester start. However, should you have questions already you are welcome to contact us for further information.

Are you designated vulnerable in regards to Covid19?
Vulnerable students are advised to contact their respective programmes regarding possible measures. If you are unsure if you are in the designated group, you can find information on the website of the Danish Health Authority https://www.sst.dk/en/English/Corona-eng/People-at-higher-risk

Electives
You have the possibility to choose the Special track “Sustainable Development in Tourism” (course “Sustainable Tourism Transitions and Governance” in 8th semester) instead of the course “Co-creating Tourism Encounters”. You are welcome to attend both tracks and
participate in the lectures, **however by the 1st of October** you have to decide which of the course exams you want to take. You can read a brief description of the Special track on page 7 in the Study guide. See brief overview of the courses in general on [http://www.en.aau.dk/education/master/tourism/academic-content/](http://www.en.aau.dk/education/master/tourism/academic-content/)

We look forward to welcoming you in September!

Best regards,

Helene Balslev  
Associate Professor  
Coordinator Tourism MA, Head of Research Network for Tourism  
Department of Culture and Learning  
Aalborg University, Campus Copenhagen  

*Please note that this is not a letter of acceptance! If you are accepted to the program you have already received one.*

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**Study Coordinator**  
**Helene Balslev**  
Office A.C. Meyers Vænge 15, 3rd floor  
E-mail: [balslev@hum.aau.dk](mailto:balslev@hum.aau.dk)  
Contact hours: On demand, send me an e-mail  
**I can help you with:**  
Academic considerations regarding your studies

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**Study Secretary,**  
Daniel Sune Sørensen  
Phone: 9940 2644  
Office: A.C. Meyers Vænge 15, room 2.3.024  
E-mail: [danielss@hum.aau.dk](mailto:danielss@hum.aau.dk)  
**I can help you with:**  
Come and ask – practical issues on: timetable, Moodle, exam-registration etc.

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**Student counselor**  
Name Camilla Enghoff Kristoffersen  
E-mail [studvejl-tourismcph@hum.aau.dk](mailto:studvejl-tourismcph@hum.aau.dk)  
Contact hours: Tuesday and Thursday  
**I can help you with:**  
Introduction, school area, arrange social events in the beginning of 7th semester, general information about your study.
How to get there: Map of AAU-Cph including buslines

Please use the the AAU Map app, to find your way to various locations at the AAU campus
https://www.en.its.aau.dk/app/aau-map/
Useful Information

Social security number
You will get a provisionally social security number, when you become enrolled at the university. The Study Office would like to get the information when you get the real one. You just have to send an email to studiekontoret@adm.aau.dk with the information about the provisionally one you get from the International Office (your birthday + three letters and one number) – and the real one from the yellow security card you get from the State County when you arrived. Please remember to do so, otherwise you will get the provisionally one at your diploma.

Timetable and Courses
You will be able to find your timetable and courses for Fall 2020 on Moodle: https://www.moodle.aau.dk/ - Make sure that you are enrolled. Please note that the course rooms and your timetable will not be accessible before the 15th of August.

Course material
Your professors will provide you with readings for your courses through Moodle.

Moodle
Moodle: https://www.moodle.aau.dk/ During your study, Moodle is your most important source of information – remember to use it. Moodle is the place where you can find all information about your study. Your timetable is there and possible cancellations will be announced here. Information from the Study Secretary can also be found on Moodle such as list of supervisors for project writing and exam schedules.

Please use this link for instructions and guidelines on how to use Moodle in general https://www.en.its.aau.dk/instructions/Moodle/moodle-instructions-for-general-use#433252
You will on your study start day receive an introduction to the Moodle system, from your study counselor Camilla Enghoff Kristoffersen.

Curriculum

You can find the electronic version of the Curriculum on the Faculty of the Humanities’ website: https://studieordninger.aau.dk/2020/23/1943

Copy Rooms

Each building has at least one copy room with high-speed copying machines available for students. https://www.en.its.aau.dk/it-start#413437

Access to AAU IT systems

You should already have received a letter explaining how to access the IT system and how to create your own user profile. Information is also available at https://www.en.its.aau.dk/IT+or+students/ for support please contact ITS on the following e-mail: support@its.aau.dk

University Canteens

The canteen is located on A.C. Meyers Vænge 15. They sell lunch meals, sandwiches, snacks, coffee, soft drinks, etc. https://www.en.cph.aau.dk/campusintra-students/practical-information/canteen/

Exams

Via STADS you have to register for the courses and exam between September 15th – October 1st 2020 By doing so, you will be registered for the exam. STADS homepage: http://www.students.stads.aau.dk/. Note – you have to register yourself for a total of 30 ECTS. It is your own responsibility to register for the exam. If you need assistance, contact the study secretary.
Sustainable Tourism Development

The special track Sustainable Tourism Development focusses on sustainable development and provides the students with an understanding and knowledge about the opportunities and challenges facing tourism destinations in the wake of transnational mobilities. Global tourism has been promoted as a route to economic prosperity in sustainable regional development and today used as an instrument of political leverage between nations (e.g. embargos and visa waiver programmes). Also, tourism flows are increasingly acknowledged in commercial and cultural planning agendas as a way to facilitate intercultural exchange and tolerance between nations. The special track will set the scene for a deeper investigation in different themes within sustainable tourism development to gain a critical understanding of wider issues related to policy, practice in global tourism development from rights of individuals to responsibilities of large corporations looking at the codes, ethics (sustainability, CSR, poverty alleviation, community well being and social marketing) and the political and cultural context of sustainable tourism as well as their local, regional and national impacts. The specialization puts particular emphasis in assessing the scope of sustainable, transnational tourism markets and in characterising consumers from emerging tourist generating countries.

Relevant Offices and Bodies at Aalborg University

The Study Board

The Board of Studies for Cross-Cultural Studies is the main administrative body for students enrolled in the Tourism Programme. Some of the tasks of the Board are to plan each semester, to evaluate the past semester and to grant exemptions from the curriculum. Students occupy two out of four seats of the study board.

International Office
The International Office assists both foreign and Danish students. They help foreign students with many of the practical issues related to being a foreign student at Aalborg University. Among other things they arrange for you to have a Danish “buddy” assisting you with practical issues. Moreover, the International Office can assist you in finding an internship placement or a mobility stay abroad for your 9th sem. For further information visit their homepage: http://internationaloffice.aau.dk/.
We will also recommend this homepage → www.newstudents.aau.dk

Registration by the Danish officials – IMPORTANT – IMPORTANT
The registration procedure by Danish authorities has changed from previous years. It is now partly digitalized and needs to be done by the Danish authorities and online. Therefore, official registration by Danish authorities does no longer take place at campus AAU CPH.

Non-EU Students
*Residence permit:* The student needs to apply for and receive his/her residence permit BEFORE arrival.
*CPR-number:* The student needs to apply online at http://ihcph.kk.dk/ for a CPR-number. The student will receive an e-mail from the International House on when she/he can pick-up the CPR-number. It is crucial for the students to be able to document their residence address in Denmark in order to receive their CPR-number.

EU Students
*Residence certificate:* When an EU student arrives in Denmark, he/she needs to visit the State Administration. *CPR-number:* The student needs to apply online at http://ihcph.kk.dk/ for a CPR-number. The student will receive an e-mail from the International House on when she/he can pick-up the CPR-number. It is crucial for the students to be able to document their residence address in Denmark in order to receive their CPR-number.

The address of the Danish officials:
*The State Administration*, Ellebjergvej 52, 2450 København SV
*International House*, Gyldenløvesgade 11, 1600 København V.
AAUcard – student ID

In order to receive an AAUcard, they must order it at UniStart (www.en.unistart.aau.dk) by uploading a photo. You will then receive an e-mail, with information about when and where they can pick up the card.

The Career Center

The Career Counselling Center is useful for students that are completing their studies and in that connection are looking for job opportunities. The Career Center offers individual counselling, and it also offers job-seeking courses for small groups. For further information visit their homepage: http://www.aau-cph.dk/uddannelser/vejledningscenter/
The office is located at Frederikskaj 12 in the ground floor.

LINKS:

Please check out below links.

www.newstudents.aau.dk
http://www.en.cph.aau.dk/international-students/